

ब्रिज एण्ड रूफ कंपनी इंडिया लिमिटेड
BRIDGE AND ROOF COMPANY (INDIA) LIMITED

(भारत सरकार का एक उद्यम /A Government of India Enterprise)

2/1, रसलस्ट्रीट कंकड़िया सेंटर, / Russel Street "Kankaria Centre"

कोलकता / Kolkata – 700071

ज्ञाप/MEMO

प्रेषक/From :	GM (IT)	सेवा में/To :	AGM(Admin &IR)/HR
संदर्भ/Ref. :	B And R /IT/UPS /191	दिनांक/Date :	12-08-2024

Sub: Request for Additional Space for UPS Backup System to support ERP & Other Server Setup

A 10 KVA UPS Backup System for ERP Setup was installed at Officer's toilet of 5th floor. This battery backup used to cater the need for Server rack and Network rack respectively. On August 5th @ 9.15 AM an alarming and severe fire incident took place in the officer's toilet in the 5th floor due to short circuit on seepage of water in electrical circuit and which could be broke-out as violent if happen after office hours. Presently UPS Backup system are running from 9AM to 9 PM on regular basis .

In the meantime, we are in the process of migration of total ERP System into altogether new platform and new Server setup. These new set of Serves (Dell 350 ECC & DELL 650 server) installed in separate val rack and which are now going to connect with another 10 KVS UPS Backup System. For installation of this new 10 KVA UPS Backup System it requires a minimum space of 3ft X 5ft in adjacent to our Data Center in IT annex area.

Altogether it is now felt that there was a need of a proper room for UPS Backup System. If both the UPS Backup setup may arrange in a same place avoiding the Officer's toilet - an fire accident prone area (specially beyond office hours) then it would take at least 8ft X 8ft space and could be better for running even in night which is now urgently require for ERP migration activities.

It is therefore requested to please arrange a proper space in adjacent to our Data Center in IT annex area for installation of UPS Backup system so that it could be run in 24X7 mode basis to run our New Server setup for ERP Migration activities .

Placed for your kind consideration please.



(Barun Kanti Das)

CC : CMD Office

GM(HR)

} For Kind Information Please

ब्रिज एण्ड रूफ कम्पनी (इंडिया) लिमिटेड
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ज्ञाप/MEMO

प्रेषक/From :	GM(IT) Kolkata Office	सेवा में/To :	ALL ERP USERS
संदर्भ/Ref. :	B AND R/IT/ERP/ MAINTENANCE /189	दिनांक/Date :	08-08-2024

Sub: Emergency downtime for Hardware Maintenance of ERP Server at our Kolkata office .

This is to bring to your kind information that the ERP server will be undergoing emergency hardware maintenance this weekend. As a result, the ERP server will not be available on **Saturday, August 10, 2024.**

It is therefore requested for your cooperation and understanding during this time. We will appreciate your patience due to inconvenience may cause but we work to ensure the security and integrity of our system.



(Barun Kanti Das)

General Manager (IT)

CC :CMD

:D(F)

:D(PM)

:ALL EDs/GGMs/GMs/HODs

} for kind information please

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(भारत सरकार का एक उद्यम / A Government of India Enterprise)

कोलकाता /Kolkata- 700071

ज्ञाप / Memo

From:	GM(IT) KOLKATA OFFICE	To:	<<All ERP User>>
Ref:	B And R/IT/ERP/187.V1	Date.:	03/08/2024

Sub: ERP Migration and End user Training for ERP User.

Please be informed that company is going to migrate the existing Oracle ERP application version from 12.1 to 12.2 and Oracle Database from 11G to 19C and undergoes the process of CRP (Conference Room Pilot) and UAT (User Acceptance Testing) in the hired Amazon cloud platform which was taken for one year for migration activities as it demands day and night services and which is going to be expired on and from 30th September, 2024.

As per the requirement, it was decided that end user training to be provided by the implementation agency to adopt the new features and functionality in migrated and new ERP platform. ERP migration and testing to be finalized after the user training and incorporation of user feedbacks (if any) and accordingly, new ERP system will be installed in new ERP Server at our Kolkata Data Centre.

The final date of migration of new ERP system to new server has been finalized during the period 14th to 17th September, 2024. So, all are requested to attend the training with priority to resolve all issues & clear all doubts in training and feedback session and also to continue to UAT session properly.

So, the required training for all ERP user is proposed to be scheduled from 2nd August, 2024 (Topic Wise Schedule enclosed).

This is for your kind information and onward action please.


(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ED(F)
CC : All SBUs/GMs/HODs

} For your kind information please.

Enclosed: Topic Wise Detailed Schedule.

ERP Migration Training Schedule

Module	Activities	Date & Time	Day
HRMS	Salary Calculation	02 August,2024 (2:30 PM to 5:30 PM)	Friday
HRMS	Calculation of income tax, New Regime, OLD Regime, Marginal Release	02 August,2024 (2:30 PM to 5:30 PM)	Friday
HRMS	Seeded new reports	02 August,2024 (2:30 PM to 5:30 PM)	Friday
PO	Creation of Supplier	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
PO	Create Purchase Requisition	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
PO	Approval	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
PO	Goods Receipt (GRN)	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
PO	View Receipt & Deliver Accounting	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
INV	View Onhand Stock	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
INV	Sub-Inventory Transfer	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
INV	Create Move Orders & Transact	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
INV	Return To Vendor	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
INV	Create Accounting & Post To GL	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
INV	Run Reports	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
INV	View Accounting	03 ,08 & 12 August (2:30 PM to 5:30 PM)	Tuesday, Saturday & Monday
AP	Create AP Invoice (Matching)	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Create Standard Manual Invoice	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Create Standard Invoice with TDS / Withholding Tax	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Create Prepayment	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Apply / Unapply Prepayment with Invoice	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Payments Process	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Create Accounting & Post To GL	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Open Close Periods	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AP	Run Reports	06, 09, 12, 14 & 16 August,2024 (2:30 PM to 5:30 PM)	Tuesday, Friday, Monday, Wednesday & Friday
AR	Creation of Customer	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Manual AR Invoice	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Run Reports Print Invoice	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Credit Memo / Debit Memo	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Receipt on Invoice	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Apply Unapply Receipt with Invoice	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Receipt Reversal	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Unidentified Receipts	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Run Reports	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Bank charges and Interest entry	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Create Accounting & Post To GL	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AR	Open Close Periods	19, 21 & 23 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
CM	Clear/Unclear Transaction	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
CM	Bank Reconciliation	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
CM	Run Reports	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
GL	Create Manual Journal	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
GL	Post Journal	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
GL	Run Reports	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
GL	Open Close Periods	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
PO	Create Asset PO / GRN	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
AP	Create Asset Invoice	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Create Assets Addition (Mass Addition & Manual)	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Prepare & Post Mass Addition Transactions	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	View Assets Details	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Run Depreciation	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Assign / Change Location	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Retirement & Sale Of Assets	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Run & Review Gain Loss Report	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Create Accounting & Post To GL	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
FA	Run Fixed Asset Register	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday
ECC	Enterprise Command Center	26, 28 & 30 August,2024 (2:30 PM to 5:30 PM)	Monday, Wednesday & Friday

Venue: 5th Floor Board Room, Kolkata Office

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कोलकाता /Kolkata- 700071

ज्ञाप / Memo

From:	GM(IT) KOLKATA OFFICE	To:	<<All ERP User>>
Ref:	B And R/IT/ERP/187	Date.:	30/07/2024

Sub: ERP Migration and End user Training for ERP User.

Please be informed that company is going to migrate the existing Oracle ERP application version from 12.1 to 12.2 and Oracle Database from 11G to 19C and undergoes the process of CRP (Conference Room Pilot) and UAT (User Acceptance Testing) in the hired Amazon cloud platform which was taken for one year for migration activities as it demands day and night services and which is going to be expired on and from 30th September, 2024.

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So, the required training for all ERP user is proposed to be scheduled from 2nd August, 2024 (Topic Wise Schedule enclosed).

This is for your kind information and onward action please.



(Barun Kanti Das)

CC : CMD
CC : D(F)
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Enclosed: Topic Wise Detailed Schedule.

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HRMS	Seeded new reports	02, 06 & 09 August,2024 (2:30 PM to 5:30 PM)	Friday, Tuesday, Friday
PO	Creation of Supplier	03 & 08 August (2:30 PM to 5:30 PM) 12 August (11:00 AM to 2:00 PM)	Tuesday, Saturday & Monday
PO	Create Purchase Requisition	03 & 08 August (2:30 PM to 5:30 PM) 12 August (11:00 AM to 2:00 PM)	Tuesday, Saturday & Monday
PO	Creation of Goods Standard Purchase Order with Tax And Approval	03 & 08 August (2:30 PM to 5:30 PM) 12 August (11:00 AM to 2:00 PM)	Tuesday, Saturday & Monday
PO	Goods Receipt (GRN)	03 & 08 August (2:30 PM to 5:30 PM) 12 August (11:00 AM to 2:00 PM)	Tuesday, Saturday & Monday
PO	View Receipt & Deliver Accounting	03 & 08 August (2:30 PM to 5:30 PM) 12 August (11:00 AM to 2:00 PM)	Tuesday, Saturday & Monday
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Venue: 5th Floor Board Room, Kolkata Office

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कोलकता / Kolkata – 700071

प्रेषक/From :	GM(IT) Kolkata Office	सेवा में/To :	ALL ERP USERS
संदर्भ/Ref. :	B AND R/IT/ERP/ MAINTENANCE / 184	दिनांक/Date :	20-07-2024

Sub: ERP Server not available due to emergency power outage at our Kolkata office.

This is to bring to your kind information that ~~due to~~ emergency power outage at our Kolkata office, which will take place from 7:00 PM onwards today. As a result, the ERP Server will not be accessible from 6:45 PM.

It is therefore requested for your cooperation and understanding during this time. We will appreciate your patience due to inconvenience may cause but we work to ensure the security and integrity of our system.



(Barun Kanti Das)

General Manager (IT)

CC :CMD

:D(F)

:D(PM)

:ALL EDs/GGMs/GMs/HODs



for kind information please

ब्रिज एण्ड रूफ कम्पनी (इंडिया) लिमिटेड
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(भारत सरकार का एक उद्यम /A Government of India Enterprise)
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प्रेषक/From :	GM(IT) Kolkata Office	सेवा में/To :	ALL ERP USERS
संदर्भ/Ref. :	B AND R/IT/ERP/ MAINTENANCE /181	दिनांक/Date :	03-07-2024

Sub: Schedule of database (db) Backup of ERP System at Kolkata Office.

As per the recent guidelines [No.11-B-12025/10/2024-IT Cell (28777) dated :26th June 2024] from the Ministry of Heavy Industries (MHI), Government of India, we had attended an awareness session along with all IT heads of other CPSEs/Autonomous Bodies through Video Conference (VC) on IT Cyber security dated: **1st July 2024**. Wherein it has been advised to focus more on IT security. To ensure the safety and security of our data, it is imperative that we take frequent backups of database (db) of our ERP system.

Accordingly, the following schedule has been finalized: -

Date : Alternate Day (Monday, Wednesday and Friday of Week)
Time : 9:00 AM to 10:30 AM
Affected System : ERP System
Location : Kolkata Office

The backup process is expected to take approximately 1:30 hours. During this period, the ERP Server will not be accessible, and no connections to the ERP system will be available. We understand that this may cause some inconvenience, but this measure is necessary to protect our data and ensure the continuity of ERP operations.

It is therefore requested for your cooperation and understanding during this time. We will appreciate your patience due to inconvenience may cause but we work to ensure the security and integrity of our system.

Regards,



(Barun Kanti Das)

General Manager (IT)

CC :CMD

:D(F)

:D(PM)

:ALL EDs/GGMs/GMs/HODs

} for kind information please

By e-Mail

**No.11-B-12025/10/2024-IT Cell (28777)
Government of India
(Bharat Sarkar)
Ministry of Heavy Industries
(Bhari Udyog Mantralay)
(IT Cell)**

**Udyog Bhawan, New Delhi
Dated : June, 2024
26th**

MEETING NOTICE

Subject: Draft Cyber Crisis Management Plan for countering cyber attacks and cyber terrorism - regarding.

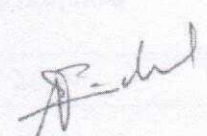
The undersigned is directed to refer to the subject mentioned above and to say that the IT Division of Ministry of Heavy Industries is considering framing of Cyber Crisis Management Plan for countering cyber attacks and cyber terrorism (Draft enclosed). A Virtual Meeting is being convened on 01.07.2024 (Monday) at 3:00 PM with IT responsible/designated Information Security Officers (ISOs) of CPSEs / Autonomous Bodies under MHI for their comments on the plan. The CPSEs / Autonomous Bodies may be requested to make it convenient to attend the above meeting. The link / credentials for the meeting are as under:-

Title: Meeting with CPSEs/ABs
Start time: 01 July 2024 03:00 PM Asia/Kolkata
URL: <https://bharatvc.nic.in/join/5588532169>
Conference ID: 5588532169
Password: 837744

Join via H.323
URL: 5588532169@164.100.174.44 / 164.100.174.44#5588532169
PIN: 903434

Join via SIP
URL: 5588532169@bhvc.nic.in / bhvc.nic.in
PIN: 903434
Use Google Chrome/Microsoft Edge or Native Apps for better experience

Encl:- Draft Plan.


**(Anuradha Bhadwal)
Under Secretary to the Govt. of India
Tel. No.23063512**

To

1. PE-I to PE-XII Section/TSW Section, MHI with request to take up the issue with CPSEs / Autonomous Bodies of MHI to attend the above meeting.
2. Sr. Director (IT), NIC, MHI with reference to his email dated 30.05.2024, he is requested to attend the above meeting and make a Powerpoint Presentation during the above meeting on the salient features of Cyber Crisis Management Plan for countering cyber attacks and cyber terrorism of MHI and possible queries thereon.