

BRIDGE AND ROOF COMPANY (INDIA) LTD.

A GOVT. OF INDIA ENTERPRISE

MEMO

Date : 15.07.2023

From :	DGM (FS)	To :	ALL GGMS/GMs/SBUs
Your Ref :		Our Ref :	B&R/FA /2023-24/FA

Sub: Late Submission of GST INVOICES (B2C Large & Small) relating to various client:

It was noticed that certain project sites under your control is sending GST INVOICES for unregistered client (B2C) in belated manner to the respective registration office which causes delay in incorporation of that particular Invoice/invoices in GSTR Return. This delay in filing of return attracts unnecessary interest/penalty to the company.

The Auditors have expressed deep concern on the same.

You are requested to direct all project sites under your control to send Invoice/information for raising B2C Invoices to the respective Registration office along with a copy to Jonali Banerjee Manager F&A ,Kolkata Office much before the date filing of Return of any particular month so that necessary filing can be made in GSTR Return within specified time i.e 10th of next month to avoid non compliance of statutory regulation and also to avert unnecessary interest/penalty burden on the company as well as any audit observation in this regard.

In this regard you are requested to direct all project sites to clear the liabilities of all the vendors who have fulfilled all statutory formalities i.e raising proper GST invoice/upload in GST portal/ submission of copy of GST Return etc, to avail necessary Input credit by the company. Please note that nonpayment to vendor may result various legal complications which lead to unnecessary burden of legal expenditure on the company.



(SomenathChakraborti)

CC: D(F)

CC: ED (Project)

CC: ED (F)

CC: Ms. Jonali Banerjee