

ब्रिज एण्ड रूफ कंपनी इंडिया लिमिटेड
BRIDGE AND ROOF COMPANY (INDIA) LIMITED
(भारत सरकार का एक उद्यम /A Government of India Enterprise)
2/1, रसलस्ट्रीट कंकड़िया सेंटर, / Russel Street "Kankaria Centre"
कोलकता / Kolkata – 700071

ज्ञापन/MEMO

प्रेषक/From :	GM (IT), Kolkata Office	सेवा में/To :	All Finance ,ERP & GST Users.
संदर्भ/Ref. :	B AND R/IT/GST/352	दिनांक/Date :	15/11/2025

Subject: GST Invoice data capturing into ERP system

Please be informed that company has implemented GST solution Software after integration with ERP system for reconciliation of GST invoice data with the GST portal in the FY:2024-25. It has been noticed that even after one year of live operation of the said system ,nos of discrepancies are recorded recently in GST invoice data capturing into the ERP system.

As a result, nos of mis-match came into surface in comparison to GST portal and which leads to dis-allowances of ITC and causes penalties & ultimately loss of GST input cash credit.

To avoid such malfunctioning in GST invoice data capturing into the ERP system, elaborate feedback cum interactive session through VC(Video Conference) has been arranged on 17/11/2025 sharp at 11.30 AM, wherein the following points will be discussed:

- (i) Capturing of invalid invoice no
- (ii) Capturing of invalid GSTIN
- (iii) Mismatch of value
- (iv) Invalid party in respect of GSTIN
- (v) Instant capturing of liability
- (vi) G/L date consideration

It is therefore requested to all accounts, finance & ERP user to please attend the session with priority.

Matter is urgent.

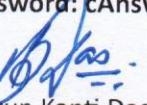
MeetingLink:

<https://bridgeroof.webex.com/bridgeroof/j.php?MTID=m7aed1343820b20f94c12ad17998840c7>

Monday, November 17, 2025 11:30 AM | 1 hour | (UTC+05:30) Chennai, Kolkata, Mumbai, New Delhi

Meeting number: 2557 508 1988

Password: tAnsw5eNi25 (22679536 when dialing from a video system)


(Barun Kanti Das)

CC:CMD
CC:D(F)
CC:D(PM)

For kind information please.

CC: All EDs/GGMs/GMs/SBUs/HODs- Please advise the concerned finance and GST user to attend the session.

ब्रिज एण्ड रूफ कम्पनी (इंडिया) लिमिटेड
BRIDGE AND ROOF CO. (INDIA) LTD.

(भारत सरकार का एक उद्यम / A Government of India Enterprise)
कोलकाता /Kolkata- 700071

जाप/Memo

From:	GM(IT) KOLKATA OFFICE	To:	ED(F)
Ref:	B And R/IT/GST/186	Date.:	30/07/2024

Sub: Handover of ERP integrated GST solution.

Please be informed that company has implemented GST Solution Software after integration with ERP system for reconciliation of GST invoice data with the GSP portal. It has been thoroughly tested against the captured GST data in the ERP system for the month of April, 2024. This testing was conducted in the presence of the GST team, and we are pleased to report that no issues have been identified so far. Additionally, we have not received any negative feedback from the GST team regarding the software's performance.

In light of these successful test results, it is requested you to instruct the concerned department/team to proceed with the needful steps like GST Data capturing into ERP system as per given directive and after integration of the said data into GST solution thorough GST reconciliation with GST portal towards full compliance from May,2024 & onwards.

Our responsibility to develop the software and hardware platform for total GST solution are now ready and concerned team/department should carry out the day-to-day activity on GST.

This is for your kind information please.


(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)

For your kind information please.

ब्रिज एण्ड रूफ कंपनी (इण्डिया) लिमिटेड
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कोलकाता /Kolkata- 700071.

FROM : GM(IT)
KOLKATA OFFICE
REF: B And R/IT/165

TO: ALL<ERP/FINANCE USERS>
DT. : 06/05/2024

**Sub: Capturing of Supplier GST Invoice No. & Date, Other GST Input in ERP System
For Total GST Solution.**

Subsequent to our VC sessions & corresponding Memos dated 29/03/2024, 30/03/2024, 01/04/2024 and 09/04/2024, once again we are requesting all Accounts & Finance users who are entrusted with the Invoice capturing activity, may please follow the steps & guideline positively.

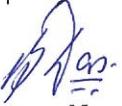
To comply with the GST solution all Accounts & Finance ERP users must capture the following mandatory fields in invoice entry screen of payable module of Oracle ERP System.

In Seeded Invoice Entry Line		
In ERP	→ Invoice No. Column	Invoice Date Column
Format	→ Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→ 99999/BM2419I005059890	21-Mar-2024

In Invoice Header Line Flexifield	
Attributes	Examples
Eligibility of ITC	Yes/No
POS (place of Supply)	Select from Drop Down (Recipient State)
R.C.M (Reverse Charge)	No/Yes
Supply Type	Select from Drop Down
Supplier GST No.	Enter GSTIN (15-digit code)
BNR Recipient GSTN	Select from Drop Down

In Invoice Line_Item & Distribution Flexifield	
Attributes	Examples
GST Rate	Select % of GST Rate from Dropdown
SAC Code (In Case of Service)	Input 6 Digit HSN Code
HSN Code (In Case of Product)	Input 8 Digit HSN Code

It is therefore requested once again to all Accounts & Finance ERP users to please follow the guidelines to help us to implement total GST solutions in the Company failing which GST compliance for the particular job will be severely affected.


(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Help Desk :

Smt Jonali Banerjee (AGM/F&A)/Mob-9874190609, Shri Bhaskar Chakraborty (DM/ERP)/Mob-9830640102
Shri Khemchand Mali (DM/IT) / Mob-8619009288, Shri Ananta Saha (BNR/GST) / Mob. 8282972010

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कोलकाता /Kolkata- 700071.

FROM : GM(IT)
KOLKATA OFFICE
REF: B And R/IT/145

TO: ALL<ERP/FINANCE USERS>
DT. : 29/03/2024

**Sub: Capturing of Supplier GST Invoice No. & Date in ERP System
For Total GST Solution.**

Please be informed that company is going to implement Centralized Web Based GST System for totally E-Compliance solutions on and from 1st Apr 2024 for the financial year 2024-25. This system will be integrated with our Oracle ERP System & will automatically fetch all requisites GST input data from ERP System & transfer to dedicated GST Server/Cloud in H2H (Host to Host) mode through FTP technology.

To comply with the solution all Accounts & Finance ERP users are requested to please capture the supplier GST invoice no. printed on invoice copy followed by respective job nos. and supplier GST invoice date in invoice no. & invoice date column respectively in invoice entry screen of payable module of Oracle ERP System.

In ERP	→	Invoice No. Column	Invoice Date Column
Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

To capture the supplier GST invoice no. & supplier GST invoice date in the desired format as briefed is mandatory & failing which GST compliance for the particular job will be severely affected.

It is therefore requested to all Accounts & Finance ERP users to please follow the guidelines to help us to implement total GST solutions in the Company.

For the discussion on the subject matter, a VC session has been arrange on 30/03/2024 sharp at 3.30pm.

All Accounts & Finance ERP users are requested to please attend the session.

Matter is very urgent.

Meeting Link: -

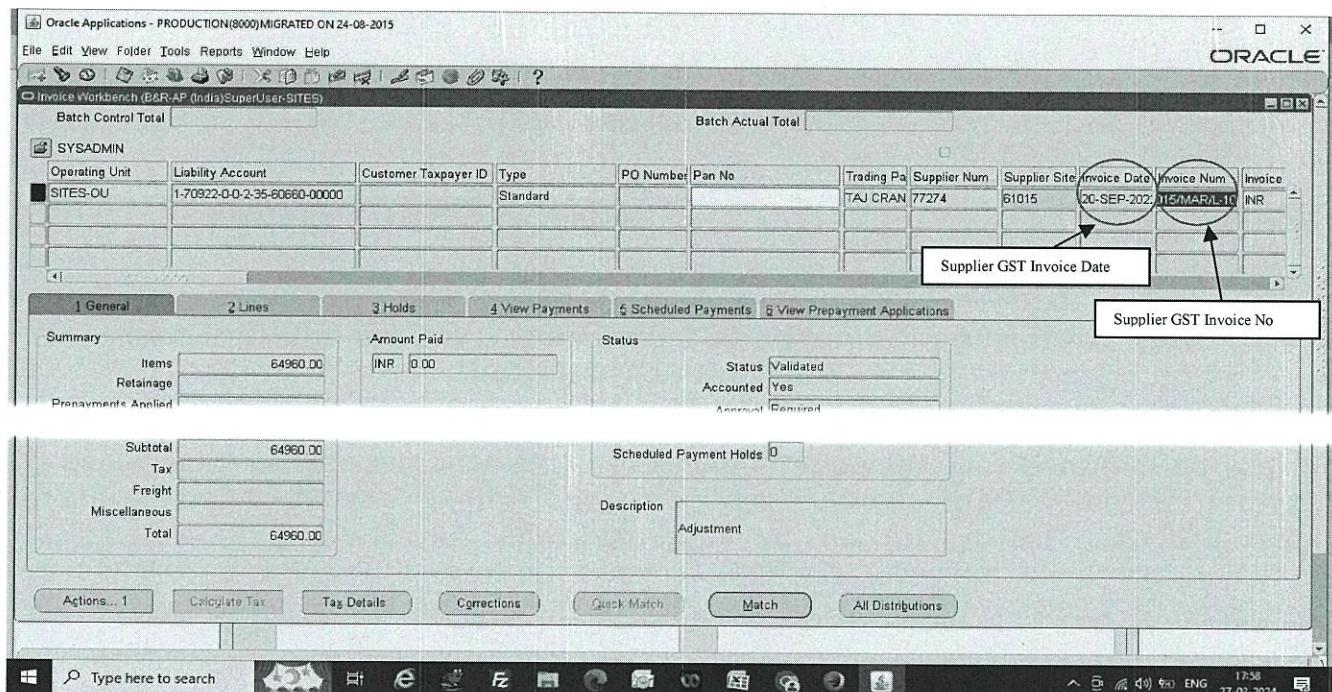
<https://bridgeroof.webex.com/bridgeroof/j.php?MTID=md4d36ef08b9b66a61e52dd211f8d31e0>

Meeting number: 2550 996 2768 Meeting password: kmY4yj53Y8u


(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: GST invoice Sample



ब्रिज एण्ड रूफ कंपनी (इण्डिया) लिमिटेड
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कोलकाता /Kolkata- 700071.

**FROM : GM(IT)
KOLKATA OFFICE
REF: B And R/IT/145.v1**

**TO: ALL<ERP/FINANCE USERS>
DT. : 30/03/2024**

**Sub: Capturing of Supplier GST Invoice No. & Date in ERP System
For Total GST Solution.**

Please be informed that company is going to implement Centralized Web Based GST System for totally E-Compliance solutions on and from 1st Apr 2024. This system will be integrated with our Oracle ERP System & will automatically fetch all requisites GST input data from ERP System & transfer to dedicated GST Server/Cloud in H2H (Host to Host) mode through FTP technology.

To comply with the solution all Accounts & Finance ERP users are requested to please capture the supplier GST invoice no. printed on invoice copy followed by respective job nos. and supplier GST invoice date in invoice no. & invoice date column respectively in invoice entry screen of payable module of Oracle ERP System. Also please capture supplier GST No. in respective flexi field column of Invoice header line, Goods HSN code / service SAC code in Invoice line →distribution flexi field.

In ERP	→	Invoice No. Column	Invoice Date Column
Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

To capture the supplier GST invoice no. & supplier GST invoice date, supplier GSTN number, HSN and SAC code in the desired format as briefed is mandatory & failing which GST compliance for the particular job will be severely affected.

It is therefore requested to all Accounts & Finance ERP users to please follow the guidelines to help us to implement total GST solutions in the Company.

For the discussion on the subject matter, a VC session has been arrange on 30/03/2024 sharp at 3.30pm.

All Accounts & Finance ERP users are requested to please attend the session.

Matter is very urgent.

Meeting Link: -

<https://bridgeroof.webex.com/bridgeroof/j.php?MTID=md4d36ef08b9b66a61e52dd211f8d31e0>

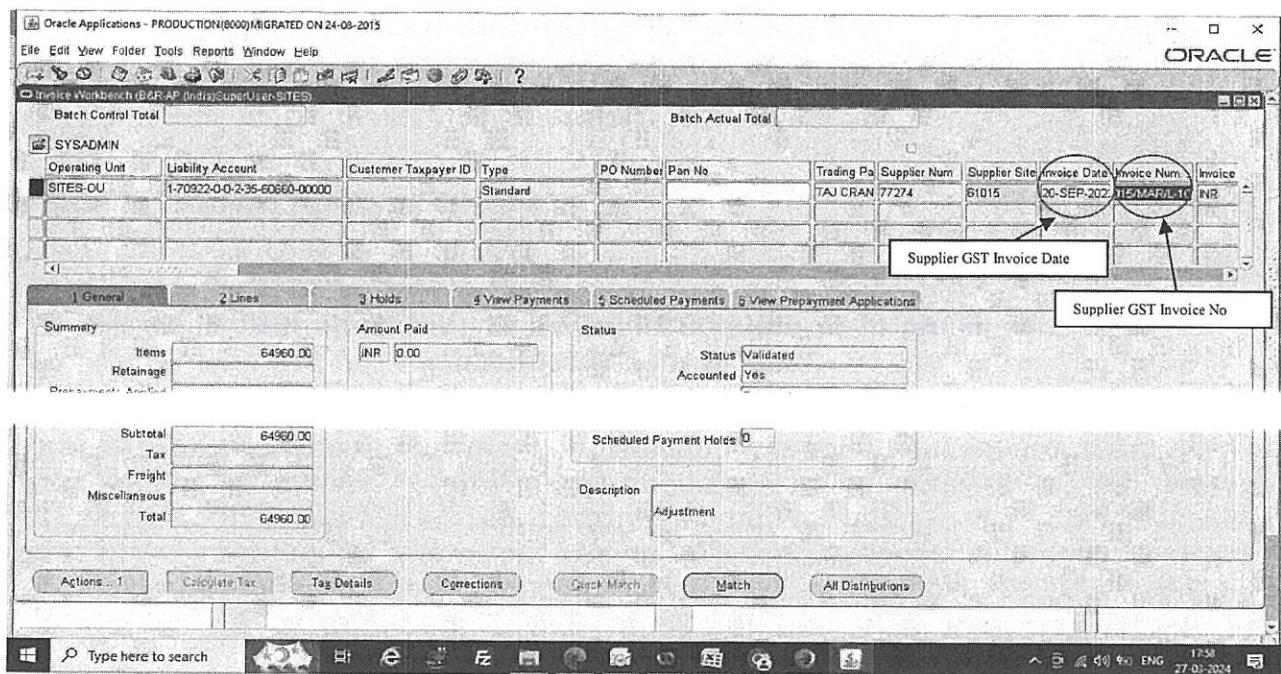
Meeting number: 2550 996 2768 Meeting password: kmY4yj53Y8u



(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: GST invoice Sample



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कोलकाता /Kolkata- 700071.

**FROM : GM(IT)
KOLKATA OFFICE**

**TO: ALL<ERP/FINANCE
USERS>**

REF: B And R/IT/145.v2

DT. : 01/04/2024

Sub: Capturing of Supplier GST Invoice No. & Date, Other GST Input in ERP System For Total GST Solution.

Subsequent to our VC session dated 30/03/2024 on the subject matter, we are once again requesting all Accounts & Finance user who are entrusted with the Invoice capturing activity, may please follow the steps & guideline positively from 01-04-2024 which is provided as follow :-

Please be informed that company is going to implement Centralized Web Based GST System for totally E-Compliance solutions on and from 1st Apr 2024. This system will be integrated with our Oracle ERP System & will automatically fetch all requisites GST input data from ERP System & transfer to dedicated GST Server/Cloud in H2H (Host to Host) mode through FTP technology.

To comply with the solution all Accounts & Finance ERP users are requested to please capture the supplier GST invoice no. printed on invoice copy followed by respective job nos. and supplier GST invoice date in invoice no. & invoice date column respectively in invoice entry screen of payable module of Oracle ERP System. Also please capture supplier GST No. in respective flexi field column of Invoice header line, Goods HSN code / service SAC code, GST rate in Invoice line →distribution flexi field.

In ERP	→	Invoice No. Column	Invoice Date Column
Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

To capture the supplier GST invoice no. & supplier GST invoice date, supplier GSTN number, HSN and SAC code, GST rate in the desired format as briefed is mandatory & failing which GST compliance for the particular job will be severely affected.

It is therefore requested to all Accounts & Finance ERP users to please follow the guidelines to help us to implement total GST solutions in the Company.



(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: Input GS data capturing sample.

- Supplier GST invoice No. & Date

Supplier GST Invoice Date

Supplier GST Invoice No

Invoice Workbench (B&R-AP (India)SuperUser-SITES)

Batch Control Total | Batch Actual Total |

SYSADMIN

Operating Unit	Liability Account	Customer Taxpayer ID	Type	PO Number	Pan No	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice
SITES-OU	1-70922-0-0-2-35-60660-00000		Standard			TAJ CRAN	77274	61015	20-SEP-2023	315/MAR/L-10	INR

1 General | 2 Lines | 3 Holds | 4 View Payments | 5 Scheduled Payments | 6 View Prepayment Applications

Summary

Items	64960.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	64960.00
Tax	
Freight	
Miscellaneous	
Total	64960.00

Amount Paid

INR	0.00
-----	------

Status

Status	Validated
Accounted	Yes
Approval	Required
Holds	0
Scheduled Payment Holds	0

Description

Adjustment

Actions... 1 | Calculate Tax | Tax Details | Corrections | Quick Match | Match | All Distributions

- Supplier GST No.

Click here to select the row then go to end by scrolling

Invoice Workbench (B&R-AP (India)Super User CORP)

Batch Control Total | Batch Actual Total |

SYSADMIN

Operating Unit	Liability Account	Customer Taxpayer ID	Type	PO Number	Pan No	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice
SITES-OU	1-70922-0-0-2-35-60660-00000		Standard			DHAN VIJ	91721	51204	30-MAR-2023	71126/DV/392	INR
SITES-OU						VIJ	91721	51204	30-MAR-2023	71126/DV/393	INR
SITES-OU						VIJ	91721	51204	30-MAR-2023	71126/DV/394	INR
SITES-OU						N M	53914	70933	30-MAR-2023	61031/MAR/3	INR

1 General | 2 Lines | 3 Holds | 4 View Payments | 5 Scheduled Payments | 6 View Prepayment Applications

Summary

Items	3564.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	3564.00
Tax	
Freight	
Miscellaneous	
Total	3564.00

Amount Paid

INR	0.00
-----	------

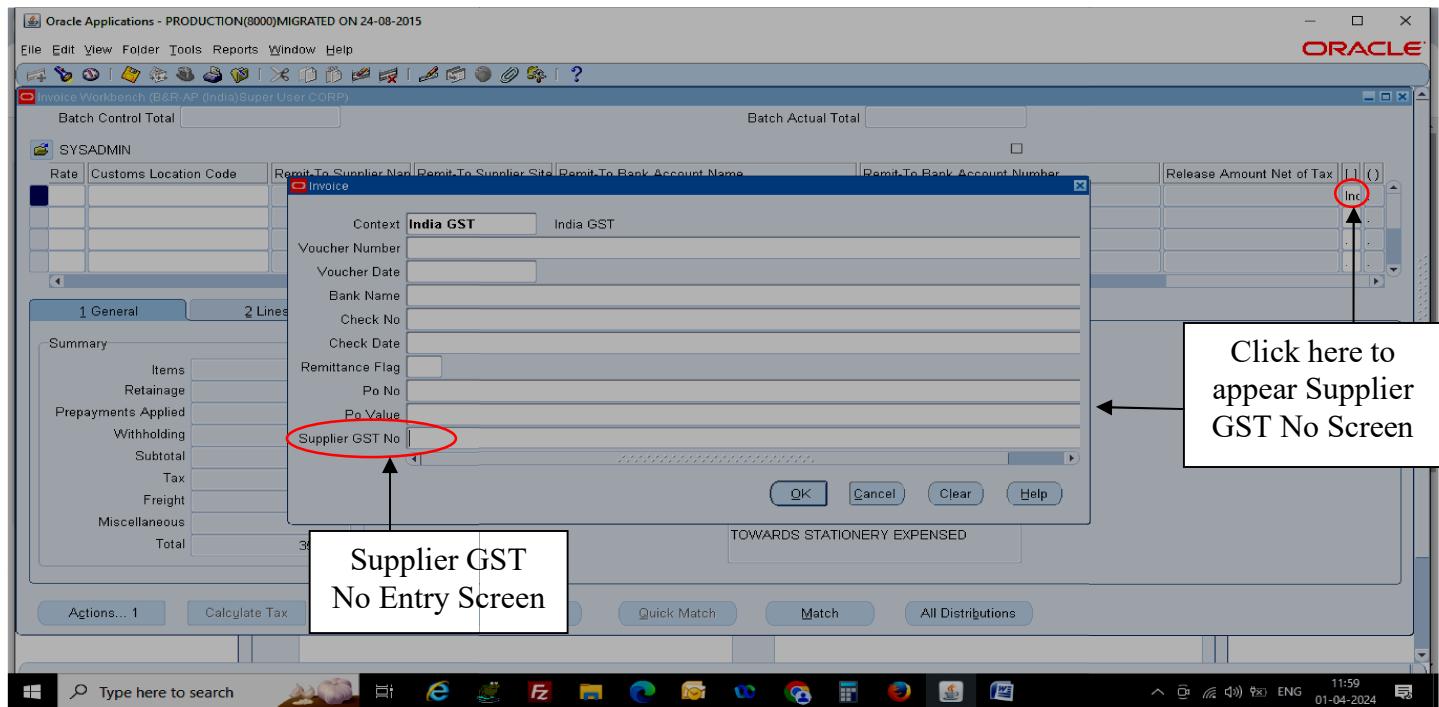
Status

Status	Validated
Accounted	Yes
Approval	Not Required
Holds	0
Scheduled Payment Holds	0

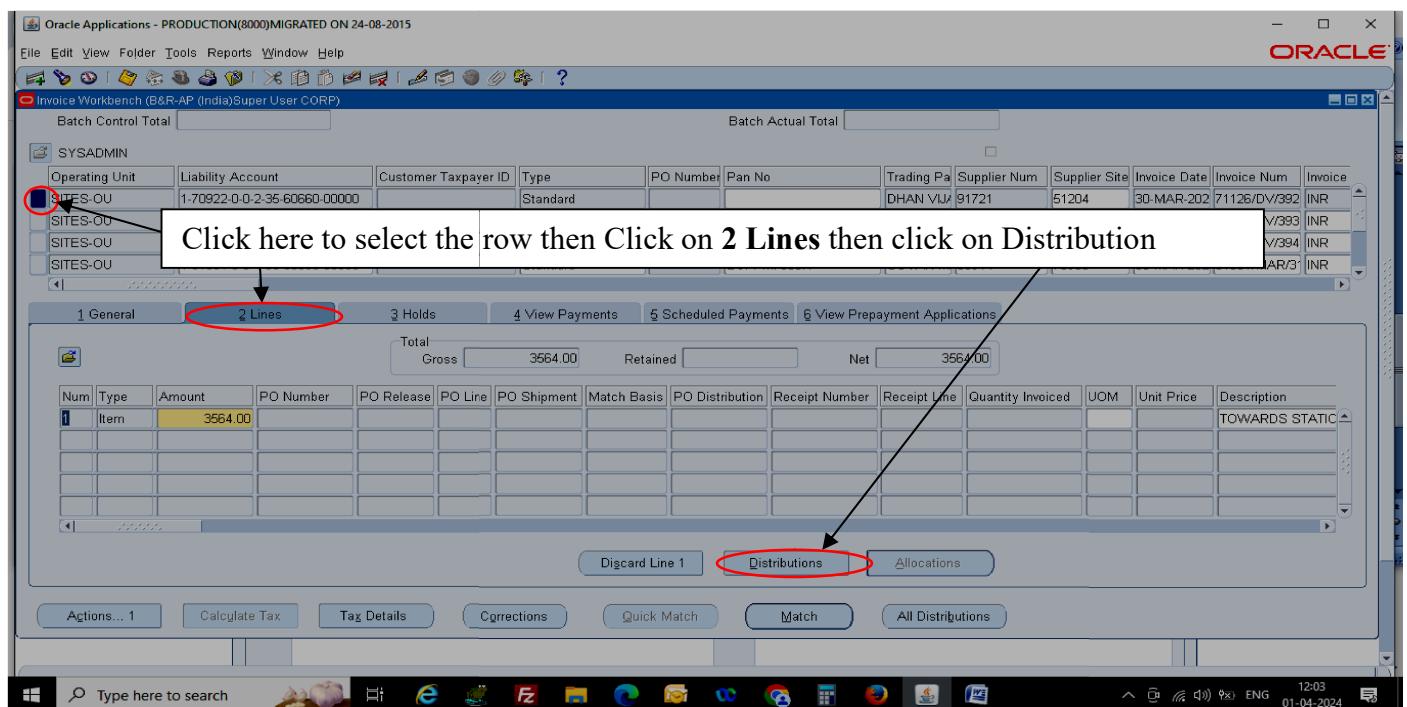
Description

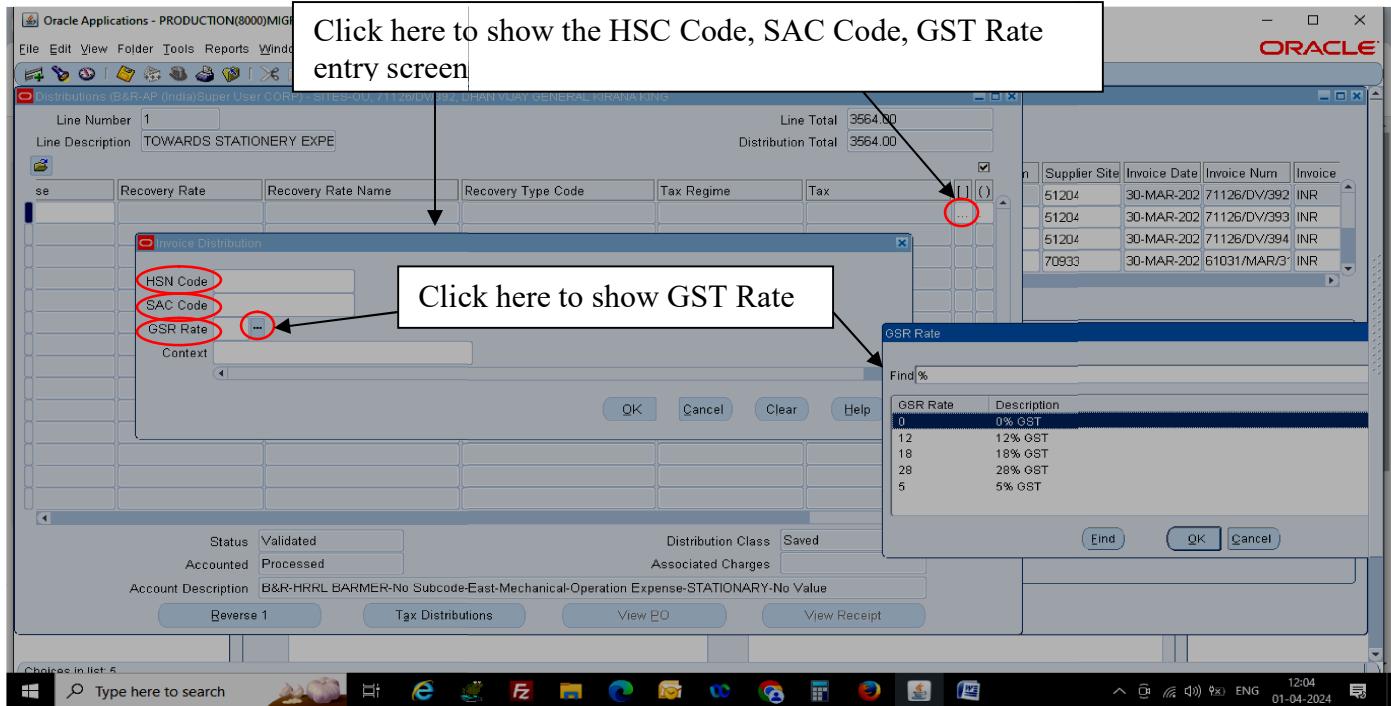
TOWARDS STATIONERY EXPENSED

Actions... 1 | Calculate Tax | Tax Details | Corrections | Quick Match | Match | All Distributions



- HSN Code, SAC Code, GST Rate





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कोलकाता /Kolkata- 700071.

FROM : GM(IT)
KOLKATA OFFICE
REF: B And R/IT/145.v3

TO: ALL<ERP/FINANCE USERS>
DT. : 09/04/2024

**Sub: Capturing of Supplier GST Invoice No. & Date, Other GST Input in ERP System
For Total GST Solution.**

Subsequent to our VC session dated 30/03/2024 on the subject matter & request memo dated 00/04/2024, we are once again requesting all Accounts & Finance user who are entrusted with the Invoice capturing activity, may please follow the steps & guideline positively on and from 01-04-2024.

Please be informed that company is going to implement Centralized Web Based GST System for totally E-Compliance solutions on and from 1st Apr 2024. This system will be integrated with our Oracle ERP System & will automatically fetch all requisites GST input data from ERP System & transfer to dedicated GST Server/Cloud in H2H (Host to Host) mode through FTP technology.

To comply with the solution all Accounts & Finance ERP users are requested to please capture the supplier GST invoice no. printed on invoice copy followed by respective job nos. and supplier GST invoice date in invoice no. & invoice date column respectively in invoice entry screen of payable module of Oracle ERP System. Also please capture supplier GST No., BNR Recipient GSTN in respective flexi field column of Invoice header line, Goods HSN code / service SAC code, GST rate in Invoice line → distribution flexi field.

In ERP	→	Invoice No. Column	Invoice Date Column
Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

To capture the supplier GST invoice no. & supplier GST invoice date, supplier GSTN number, BNR Recipient GSTN, HSN and SAC code, GST rate in the desired format as briefed is mandatory & failing which GST compliance for the particular job will be severely affected.

It is therefore requested to all Accounts & Finance ERP users to please follow the guidelines to help us to implement total GST solutions in the Company.

For discussion Please join the VC session as per provided link :-

Date: 10/04/2024 Time: 3.30PM
<https://bridgeroof.webex.com/bridgeroof/j.php?MTID=m659af7bd77e65f1f6a49a762c03cbde8>

Meeting number (access code): 2556 945 7615 Meeting password: PiKFQwbn358


(Barun Kanti Das)

Encl: * Operation Manual.

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

ब्रिज एण्ड रूफ कंपनी (इण्डिया) लिमिटेड
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A Government Of India Enterprise / भारत सरकार का एक उद्यम
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FROM : GM(IT)
KOLKATA OFFICE
REF: B And R/IT/145.v3

TO: ALL<ERP/FINANCE USERS>
DT. : 09/04/2024

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Meeting number (access code): 2556 945 7615 Meeting password: PiKFQwbn358


(Barun Kanti Das)

Encl: * Operation Manual.

CC : CMD
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CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

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कोलकाता /Kolkata- 700071.

**FROM : GM(IT)
KOLKATA OFFICE**

**TO: ALL<ERP/FINANCE
USERS>**

REF: B And R/IT/145.v2

DT. : 01/04/2024

Sub: Capturing of Supplier GST Invoice No. & Date, Other GST Input in ERP System For Total GST Solution.

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Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

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(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: Input GS data capturing sample.

- Supplier GST invoice No. & Date

Supplier GST Invoice Date

Supplier GST Invoice No

Invoice Workbench (B&R-AP (India)SuperUser-SITES)

Batch Control Total | Batch Actual Total |

SYSADMIN

Operating Unit	Liability Account	Customer Taxpayer ID	Type	PO Number	Pan No	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice
SITES-OU	1-70922-0-0-2-35-60660-00000		Standard			TAJ CRAN	77274	61015	20-SEP-2023	315/MAR/L-10	INR

1 General | 2 Lines | 3 Holds | 4 View Payments | 5 Scheduled Payments | 6 View Prepayment Applications

Summary

Items	64960.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	64960.00
Tax	
Freight	
Miscellaneous	
Total	64960.00

Amount Paid

INR	0.00
-----	------

Status

Status	Validated
Accounted	Yes
Approval	Required
Holds	0
Scheduled Payment Holds	0

Description

Adjustment

Actions... 1 | Calculate Tax | Tax Details | Corrections | Quick Match | Match | All Distributions

- Supplier GST No.

Click here to select the row then go to end by scrolling

Invoice Workbench (B&R-AP (India)Super User CORP)

Batch Control Total | Batch Actual Total |

SYSADMIN

Operating Unit	Liability Account	Customer Taxpayer ID	Type	PO Number	Pan No	Trading Pa	Supplier Num	Supplier Site	Invoice Date	Invoice Num	Invoice
SITES-OU	1-70922-0-0-2-35-60660-00000		Standard			DHAN VIJ	91721	51204	30-MAR-2023	71126/DV/392	INR
SITES-OU						VIJ	91721	51204	30-MAR-2023	71126/DV/393	INR
SITES-OU						VIJ	91721	51204	30-MAR-2023	71126/DV/394	INR
SITES-OU						N M	53914	70933	30-MAR-2023	61031/MAR/3	INR

1 General | 2 Lines | 3 Holds | 4 View Payments | 5 Scheduled Payments | 6 View Prepayment Applications

Summary

Items	3564.00
Retainage	
Prepayments Applied	
Withholding	
Subtotal	3564.00
Tax	
Freight	
Miscellaneous	
Total	3564.00

Amount Paid

INR	0.00
-----	------

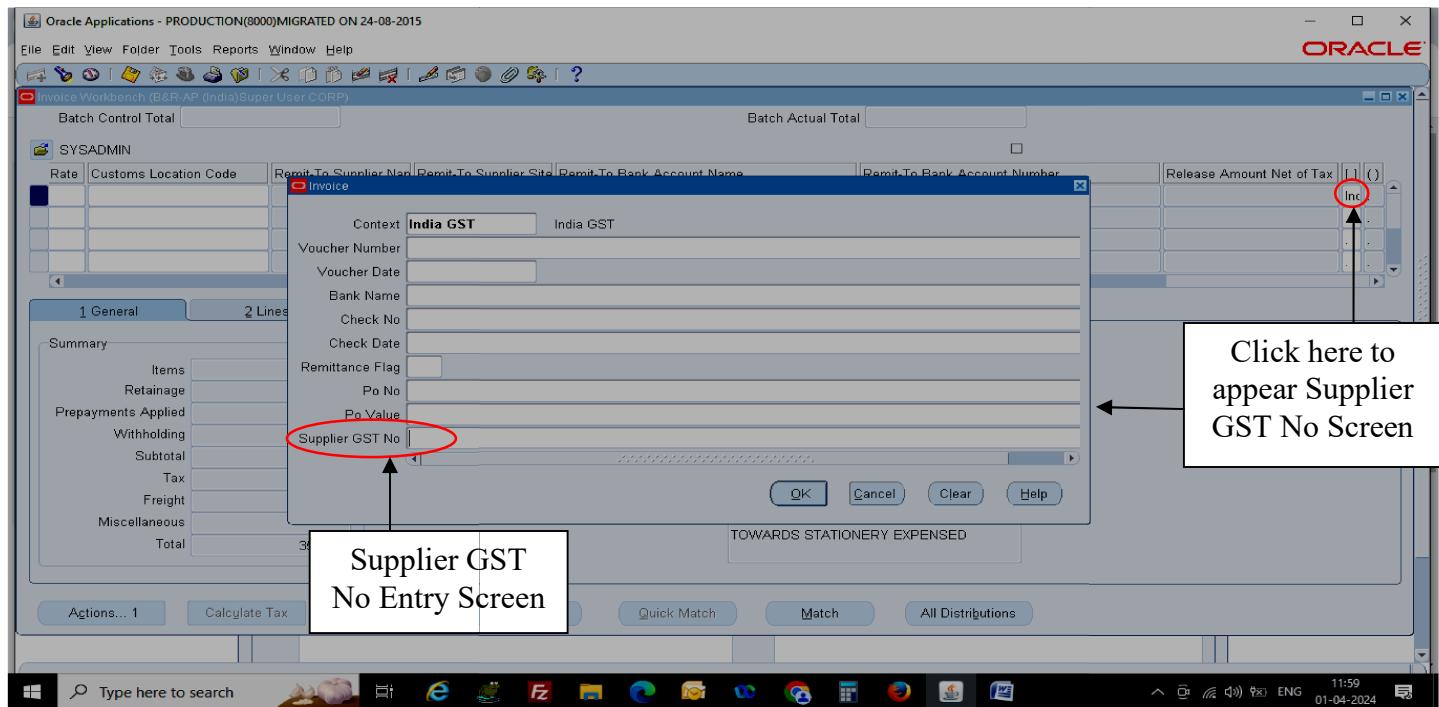
Status

Status	Validated
Accounted	Yes
Approval	Not Required
Holds	0
Scheduled Payment Holds	0

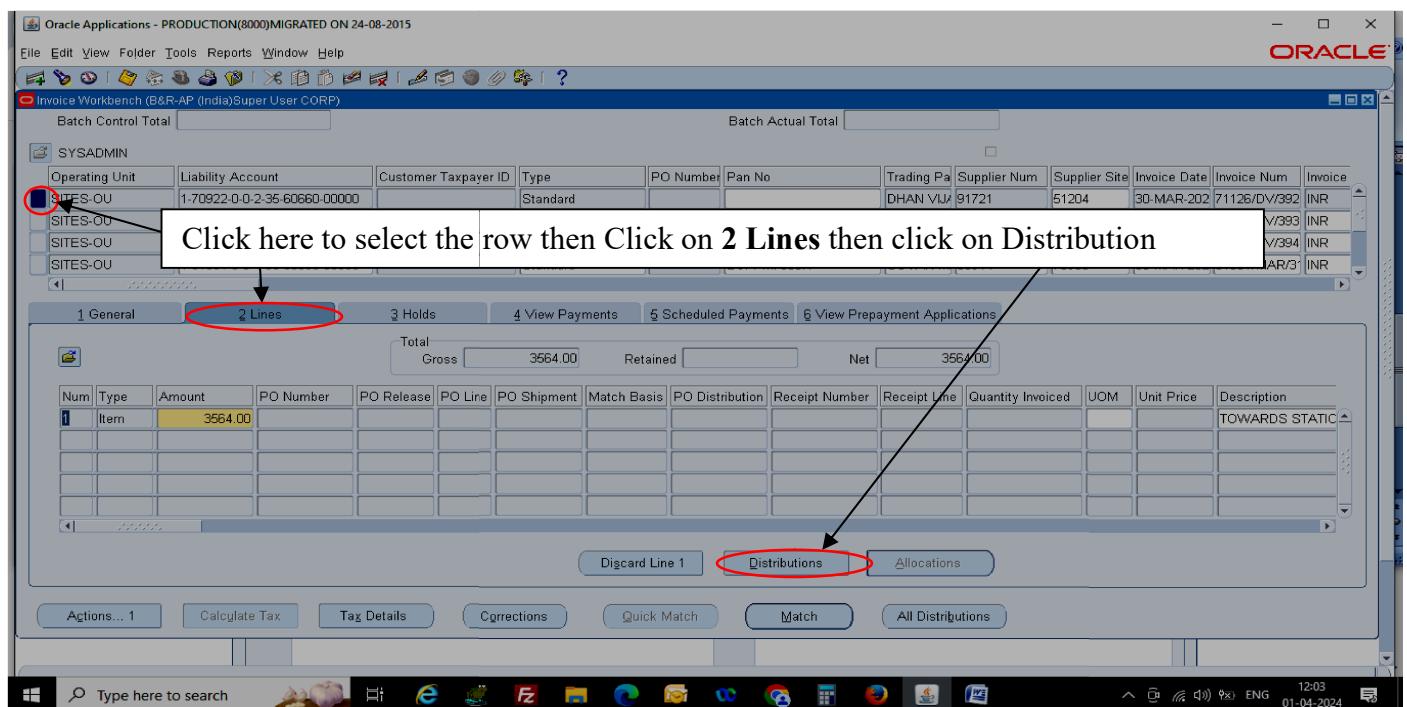
Description

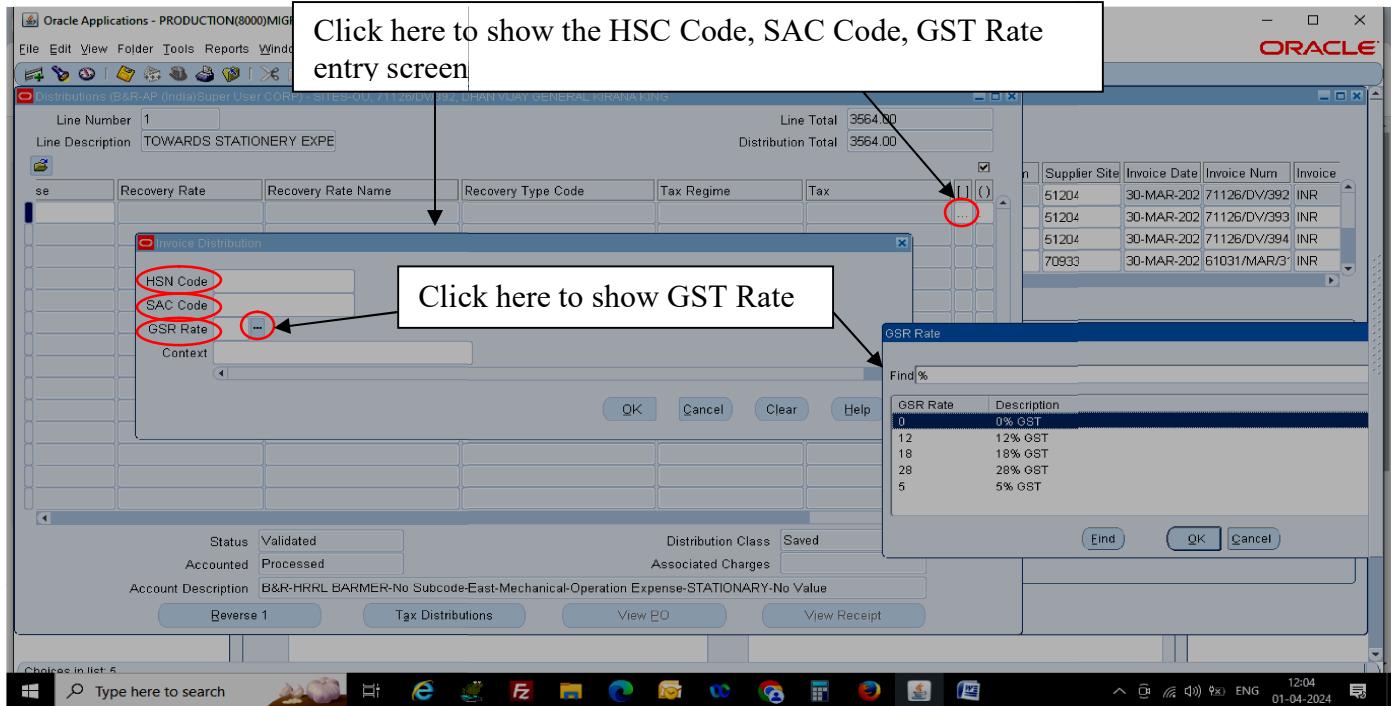
TOWARDS STATIONERY EXPENSED

Actions... 1 | Calculate Tax | Tax Details | Corrections | Quick Match | Match | All Distributions



- HSN Code, SAC Code, GST Rate





ब्रिज एण्ड रूफ कंपनी (इण्डिया) लिमिटेड
BRIDGE AND ROOF CO. (INDIA) LTD.

A Government Of India Enterprise / भारत सरकार का एक उद्यम
कोलकाता /Kolkata- 700071.

**FROM : GM(IT)
KOLKATA OFFICE
REF: B And R/IT/145.v1**

**TO: ALL<ERP/FINANCE USERS>
DT. : 30/03/2024**

**Sub: Capturing of Supplier GST Invoice No. & Date in ERP System
For Total GST Solution.**

Please be informed that company is going to implement Centralized Web Based GST System for totally E-Compliance solutions on and from 1st Apr 2024. This system will be integrated with our Oracle ERP System & will automatically fetch all requisites GST input data from ERP System & transfer to dedicated GST Server/Cloud in H2H (Host to Host) mode through FTP technology.

To comply with the solution all Accounts & Finance ERP users are requested to please capture the supplier GST invoice no. printed on invoice copy followed by respective job nos. and supplier GST invoice date in invoice no. & invoice date column respectively in invoice entry screen of payable module of Oracle ERP System. Also please capture supplier GST No. in respective flexi field column of Invoice header line, Goods HSN code / service SAC code in Invoice line →distribution flexi field.

In ERP	→	Invoice No. Column	Invoice Date Column
Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

To capture the supplier GST invoice no. & supplier GST invoice date, supplier GSTN number, HSN and SAC code in the desired format as briefed is mandatory & failing which GST compliance for the particular job will be severely affected.

It is therefore requested to all Accounts & Finance ERP users to please follow the guidelines to help us to implement total GST solutions in the Company.

For the discussion on the subject matter, a VC session has been arrange on 30/03/2024 sharp at 3.30pm.

All Accounts & Finance ERP users are requested to please attend the session.

Matter is very urgent.

Meeting Link: -

<https://bridgeroof.webex.com/bridgeroof/j.php?MTID=md4d36ef08b9b66a61e52dd211f8d31e0>

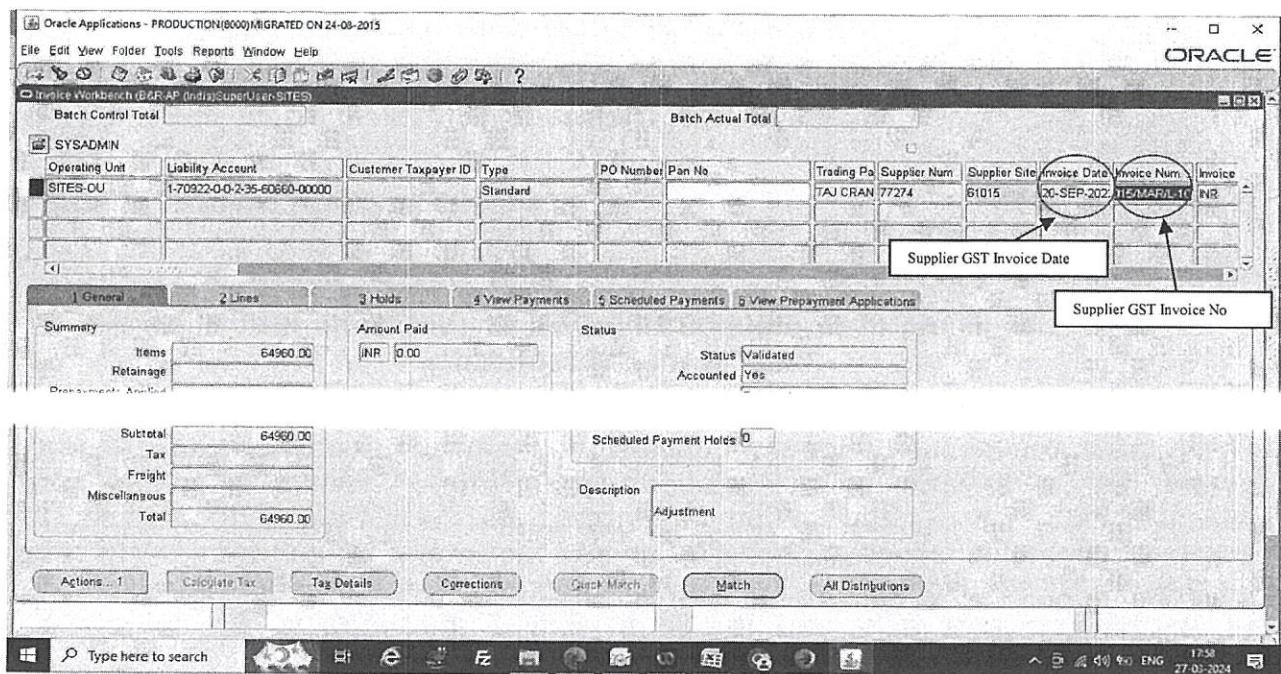
Meeting number: 2550 996 2768 Meeting password: kmY4yj53Y8u



(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: GST invoice Sample



ब्रिज एण्ड रूफ कंपनी (इण्डिया) लिमिटेड
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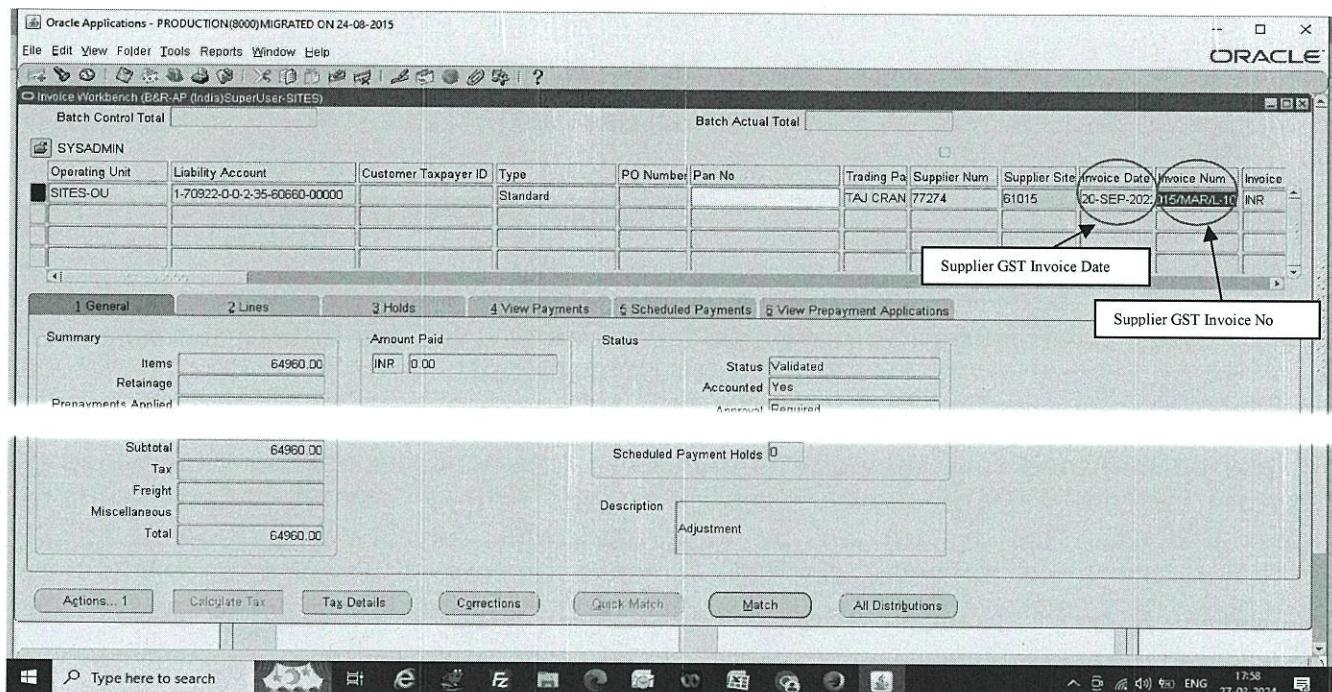
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Encl: GST invoice Sample



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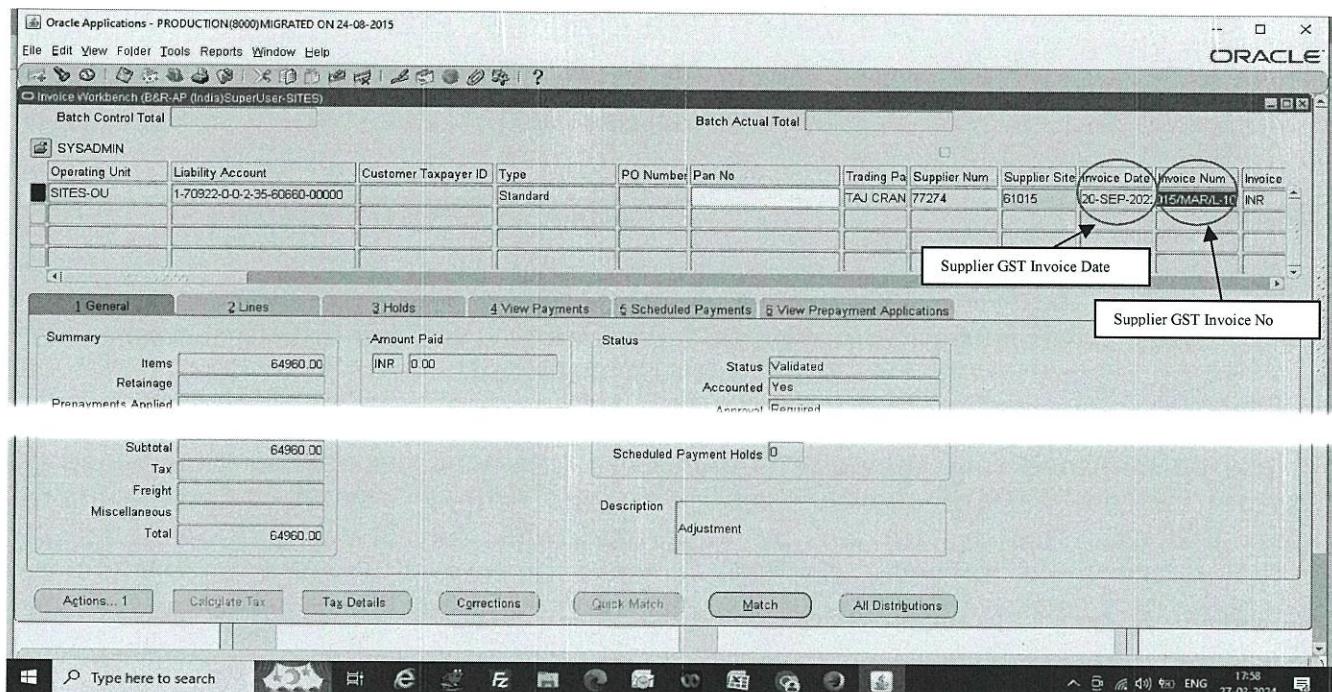
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(Barun Kanti Das)

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CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: GST invoice Sample



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**FROM : GM(IT)
KOLKATA OFFICE
REF: B And R/IT/145.v1**

**TO: ALL<ERP/FINANCE USERS>
DT. : 30/03/2024**

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For Total GST Solution.**

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In ERP	→	Invoice No. Column	Invoice Date Column
Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

To capture the supplier GST invoice no. & supplier GST invoice date, supplier GSTN number, HSN and SAC code in the desired format as briefed is mandatory & failing which GST compliance for the particular job will be severely affected.

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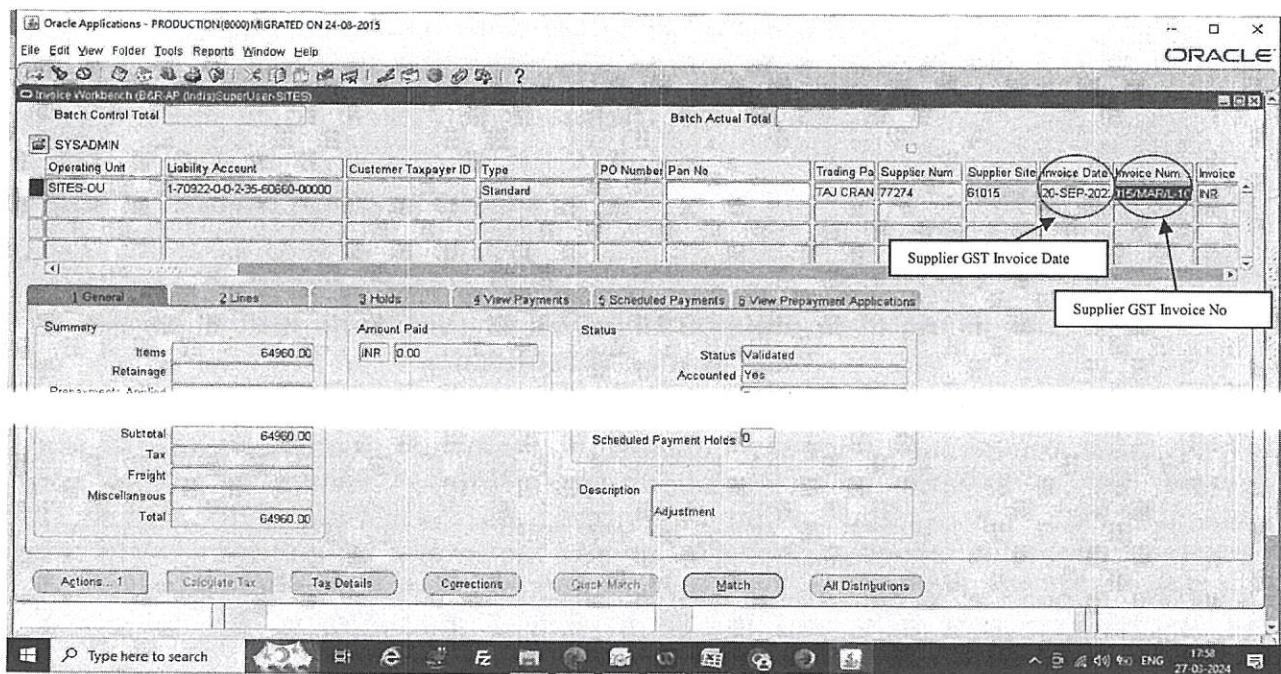
Meeting number: 2550 996 2768 Meeting password: kmY4yj53Y8u



(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: GST invoice Sample



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कोलकाता /Kolkata- 700071.

**FROM : GM(IT)
KOLKATA OFFICE**

**TO: ALL<ERP/FINANCE
USERS>**

REF: B And R/IT/145.v2

DT. : 01/04/2024

Sub: Capturing of Supplier GST Invoice No. & Date, Other GST Input in ERP System For Total GST Solution.

Subsequent to our VC session dated 30/03/2024 on the subject matter, we are once again requesting all Accounts & Finance user who are entrusted with the Invoice capturing activity, may please follow the steps & guideline positively from 01-04-2024 which is provided as follow :-

Please be informed that company is going to implement Centralized Web Based GST System for totally E-Compliance solutions on and from 1st Apr 2024. This system will be integrated with our Oracle ERP System & will automatically fetch all requisites GST input data from ERP System & transfer to dedicated GST Server/Cloud in H2H (Host to Host) mode through FTP technology.

To comply with the solution all Accounts & Finance ERP users are requested to please capture the supplier GST invoice no. printed on invoice copy followed by respective job nos. and supplier GST invoice date in invoice no. & invoice date column respectively in invoice entry screen of payable module of Oracle ERP System. Also please capture supplier GST No. in respective flexi field column of Invoice header line, Goods HSN code / service SAC code, GST rate in Invoice line →distribution flexi field.

In ERP	→	Invoice No. Column	Invoice Date Column
Format	→	Job No/ supplier GST Invoice no.	Supplier GST Invoice Date
Example	→	99999/BM2419I005059890	21-Mar-2024

To capture the supplier GST invoice no. & supplier GST invoice date, supplier GSTN number, HSN and SAC code, GST rate in the desired format as briefed is mandatory & failing which GST compliance for the particular job will be severely affected.

It is therefore requested to all Accounts & Finance ERP users to please follow the guidelines to help us to implement total GST solutions in the Company.



(Barun Kanti Das)

CC : CMD
CC : D(F)
CC : D(PM)
CC : ALL EDs/GGMs/GMs/SBUs/HODs

Encl: Input GS data capturing sample.

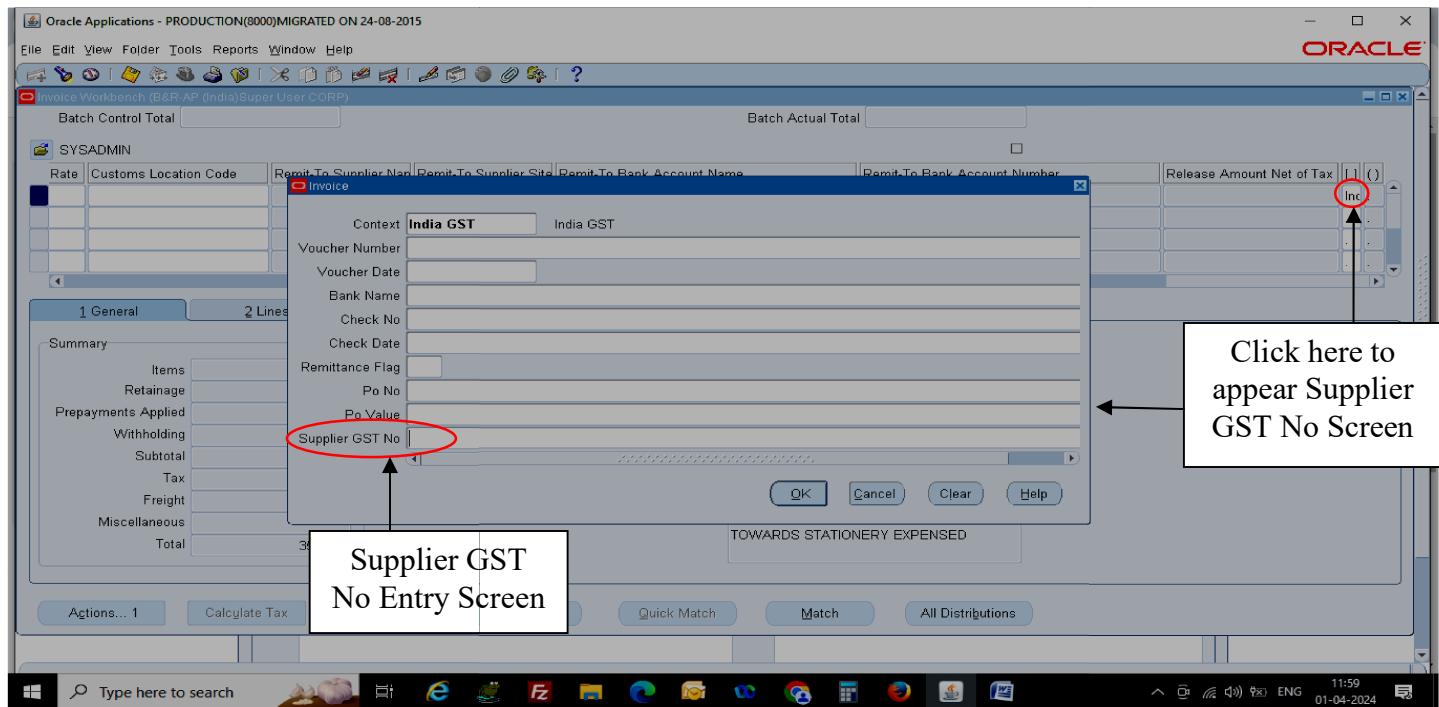
- Supplier GST invoice No. & Date

Supplier GST Invoice Date: 20-SEP-2023

Supplier GST Invoice No: 315/MAR/L-10

- Supplier GST No.

Click here to select the row then go to end by scrolling



- HSN Code, SAC Code, GST Rate

