

BRIDGE AND ROOF CO. (INDIA) LTD.
(A GOVT. OF INDIA ENTERPRISE)

MEMO

From : Director (Project Management) To : All SBU Heads

Our Ref : BANDR/DPM/2023-24/M/01 Date : 20.09.2023

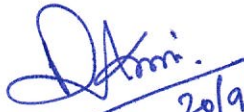
Sub: Project related data required for subcontracting done from sites and financial data

SBU Heads are requested to provide the following information for their respective ongoing projects:-

1. SBU Heads to ensure that Policies and procedures are followed in all the past tenders awarded from Site and contract is awarded at competitive rates. Past tender files may be scrutinised by a site level committee and confirmation/ deviation report duly signed by SBU Head be provided to undersigned by 30th Oct 2023.
2. To provide list of total works contracts, supply contracts, hire contracts awarded from site indicating the date of award, name of Contractor/Supplier, value of contract, means of tendering, status of contract, payment made as well as details of SD, BG, HR compliances, GST etc.
3. Operational financial details of projects to be provided w.r.t all the Subheads under road map. Prorata cost in road map to be indicated as per present qty executed w.r.t billing done and for rentals/salary as per period elapsed/ percentage billing done for the project. Mobilisation advance deduction details, interest incurred till date, assistance given to H.O. or to other projects, assistance taken from other projects to be provided with details.

Cost incurred in rentals of equipment used in execution to be shown separately to that of rentals of vehicles. Overhead breakup of salary and other costs to be provided.

Please provide the above information at Sl. 2 & 3 to undersigned by 10th Oct 2023 and Sl. No. 1 by 30th Oct 2023.


20/9/2023.
(Ravi Kumar)

CC: ED (Projects, CS)
CC: ED(Electrical)
CC: GGM(Engg)